



**BANYULE**  
UNIVERSITY OF THE THIRD AGE

U3A Banyule Inc A0013622D

ABN 76 751 606 570

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## **Notice of U3A Banyule Inc. 2023 Annual General Meeting on Zoom 10.00am Thursday 21 September**

Notice is hereby given that the Thirty-seventh Annual General Meeting of U3A Banyule Inc will be held on **Thursday 21 September, 10.00 – 11.30am**. Due to the size limitation of our meeting rooms U3A Banyule members will need to participate in the AGM via Zoom.

All those wishing to attend the AGM will need to enroll in this event via your membership log in on our website. Go to classes for 2023 and select AGM 2023. This is the same process you would use when enrolling in a class. A zoom link will be sent to enrolled members earlier in the week of the meeting. On the day to join the AGM via Zoom, please log in at 09.55am and wait for proceedings to commence at 10.00am. All Zoom participants will be on mute until the Chairperson invites a particular person to speak.

### **Business of the Annual General Meeting**

1. Confirmation of the minutes of the previous Annual General Meeting 18 August, 2022
2. Confirmation of the minutes of the Special General Meeting 9 May, 2023
3. Presentation of the 2022-2023 Annual Report
4. Presentation of the financial statements as required by the Associations Incorporation Reform Act 2012
5. Confirmation of subscription fees for 2024
6. Election of the 2023 - 2024 Committee
7. Announcement of Membership Awards
8. Other business

We encourage members to participate in our AGM. In order to meet the requirement of having a quorum of 5% of the full membership we need 40 members to attend or send in a Proxy form.

If you are not able to attend the AGM then it would be greatly appreciated if you would send your apologies by completing a **Proxy form** and return it no later than 12.00 noon on **Tuesday 19 September 2023** by mail to the Secretary U3A Banyule, PO Box 454 Rosanna 3084, or scan and email to [info@u3abanyule.org.au](mailto:info@u3abanyule.org.au) , or drop off your form to the U3A Banyule Office at ILCH This will assist us to achieve a quorum and to ensure that you can vote in the democratic processes of our Association.

### **Voting**

Members can vote either by submitting a Proxy form or by voting on the day of the meeting using the Polling feature in Zoom. Each device (eg iPad, computer, phone) connected to the Zoom meeting only records one vote. If more than one person attends the meeting using the same device, each additional person needs to submit a proxy form so that their votes are registered. Please note that only full financial members are entitled to vote.

### **Election of the Committee:**

Full financial members are eligible for election. The Committee of between 5 and 20 members will be elected by members present at the AGM from eligible members nominated at the meeting. The Committee members will hold office from the end of the 2023 AGM until the 2024 AGM.

If you wish to nominate yourself or another member, please complete the Nomination form and return it no later than 12.00 noon on **Tuesday 19 September 2023** to the Secretary U3A Banyule, PO Box 454 Rosanna 3084, or scan and email to [info@u3abanyule.org.au](mailto:info@u3abanyule.org.au) , or drop off your form to the U3A Banyule office at ILCH.

Please refer, on our U3A Banyule website, to Minutes of the 2022 Annual General Meeting, the Minutes of the 2023 Special General Meeting, the 2023 Annual Report of the Committee of Management, the 2022-2023 Financial Statement, the Nomination form for a position on the Committee of Management, and a Proxy form.

Margaret Jack, Secretary, U3A Banyule, 28 August 2023