



BANYULE
UNIVERSITY OF THE THIRD AGE

Guidelines for COVID monitors

Updated 24 January 2022

All tutors and members participating in classes are required to be fully vaccinated. Monitors are required to sight the valid digital certificate for tutors and members at the beginning of each class as follows:

- Arrive 10-15 minutes prior to commencement of the class
- Add monitor's name to the attendance sheet for each class
- Ensure tables and chairs are set up to comply with current physical distancing requirements
- Ensure doors and windows are open if able
- Wear the U3A COVID Hi-Vis vest available from the office
- As members arrive, sight the valid digital certificate, this may be:
 - A digital certificate on the member's phone from the Service Victoria app or digital wallet
 - A printed copy of the digital certificate
 - Printed copy of medical immunisation history statement with photo id
- Members must wear their U3A lanyard
- Ensure members are wearing masks as required
- Members must not attend if they are feeling unwell or have cold or flu like symptoms, and they should not be permitted into the classroom
- Members without valid digital certificates should not be allowed into the classroom
- Once students have been admitted to the classroom, they are required to tick off the attendance sheet.

Sanitiser, disinfectant wipes, and aerosol are available to sanitise tables, hi-vis vest, and U3A electronic equipment after each class.

Any U3A member participating in a course, may be asked to act as a COVID monitor.

Further information: U3A COVID Safe Plan

https://www.u3abanyule.org.au/constitution_and_policies.html

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