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Payments From MyU3A via Eway Payment Gateway

Introduction

This document demonstrates how to pay your U3A membership fees and class fees if applicable by Credit Card via the eWay Payment Gateway (eWay). The following example uses a "test dummy" member called Thisis Anexample, so that confidential information is not disclosed. Thisis has not paid the 2021 or the 2022 membership fee. The example shown is for renewal of annual membership fee for 2022 only, leaving the debt for 2021 outstanding.

Moving Through MyU3A

Log in to MyU3A using your member ID and password.



Click on "Renew Membership 2022".

UBA The MyU3A Network	Banyule On Line Member Services (2021) Welcome Thisis Live database
myu3a01.myu3a.net/home/www/u3a Type of Membe Please tick the checkbo	<i>rship Requested:</i> xx to confirm you are applying for membership
Please select a Members	hip Grade for 2022
 O Honorary (\$0.00) Full (\$45.00) M O Assoc (\$30.00) 	or volunteers and tutors. Cannot enrol in classes lay enrol in any available classes 'urrent members of other U3As who join this U3A
U3A:	Id: Receipt: Verified:
 ○ Full (\$30.00) N ○ Assoc (\$15.00) N Last Year: Full Member 	lew members joining for 2021 lew members joining for 2021
By ticking this box I app	ly to become/remain a member and I agree to abide by the Constitution & any Terms and Conditions or Policies of U3A Banyule.
Proceed Cancel Exit	u006(6)

Click on either the 2nd (Full) or 3rd (Associate) type of Membership e.g., "Full". Also click on the little box near the bottom, indicating your acceptance of the Terms and Conditions.

Click on "Proceed".

myu3a01.myu3a.net/hon	ne/www/u3abal				
Undating: 1612 la	Provide the second seco				
Title	Miss *Sex O M @ F All names: add 'I' to override caps check.				
Given Name	Thisis	Only enter a ba	adge name if you want to be addressed by other than your Given Name. Do not enter your family name.		
* Family Name	Anexample Badge Name Enter a 0 (zero) to clear badge name.				
*Address	275 Upper Heidelberg Rd				
1.1					
*City/Suburb	rb Ivanhoe				
Post Code	e 3079 State VIC V				
*Phone Numbers					
*Email	I treasurer@u3abanyule.org.au (enter No if no email)				
*Verify Email	il treasurer@u3abanyule.org.au (enter No if no email)				
*Password	d Verify password				
Occupation	On Crash test dummy (prior to retirement)				
Skills	Skills				
Interests	š				
In the event of illne	ess, please notify:				
*Name	This is my Emergency contact		* Phone		
Name			Phone		
Are there any med	lical issues?				
Would you like to r	reactive the Newcletter?	ant O Empil			
would you like to I	receive the Newsletter ? Ono OP	JSt U Email			

Edit/update your profile details.

Then scroll down and click on "Commit".

The MyU3A Network Banyule On Line Member Services (2022) Welcome Thisis Live database		
u3a01.myu3a.net/home/	www.gabar D Status 2022	
Member: 1	612 Thisis Anexample	[anexathi01]
2021	Full member	
	Renewed:27/10/2021 Active:27/10/2021 Expires:31/12/2021	1 0/L
2022	Full member	
	Renewed:01/11/2021 Active:02/01/2022 Expires:31/12/2022	2 O/L
App	lied: 27/10/2021 updated: 01/11/2021:2129 Last Enrolled: 2022	2
Addr	ress: 275 Upper Heidelberg Rd , Ivanhoe, VIC, 3079	
Phone I	Nos: 0418 749 228 DOB: 1960	
Er	mail: treasurer@u3abanyule.org.au	
Emerge	ncy: This is my Emergency contact 0418 749 228	
Country of Or	igin: Australia	
Occupat	tion: Crash test dummy	
You found out a	about U3A: friend	
You will be rece	eiving newsletters by email	
2021 2022	2	
\$45.00 \$45.00) Membership Fees	
\$45.00 \$45.00) Total Due	
\$45.00 \$45.00	Owing	

Scroll down and click on "Proceed to Payment".

Member: 161	2 Thisis Anexample	[anexathi01]
2021	Full member	
	Renewed:27/10/2021 Active:27/10/2021 Expires:31/12/2021	O/L
2022	Full member	
	Renewed:01/11/2021 Active:02/01/2022 Expires:31/12/2022	O/L
Applie	d: 27/10/2021 updated: 01/11/2021:2129 Last Enrolled: 2022	
Addres	s: 275 Upper Heidelberg Rd , Ivanhoe, VIC, 3079	
Phone No	s: 0418 749 228 DOB: 1960	
Ema	il: treasurer@u3abanyule.org.au	
Emergenc	y: This is my Emergency contact 0418 749 228	
Country of Origi	n: Australia	
Occupatio	n: Crash test dummy	
You found out abo	out U3A: friend	
You will be receive	ng newsletters by email	
Highlights: Withdr	rawn Await Acceptance	
2021	2022	
\$45.00	\$45.00 Membership Fees	
\$45.00	\$45.00 Total Due	
\$45.00	\$45.00 Owing	
	Paypal Payment Pending	
Success!		
Print Please p	rint this page as your record (if you have a printer) or capt	ure it on your smartphone.
Record your mem	ber ID and password so you can come back here at any time.	
Back If vo	u would like to revise anything about your profile or your classes	click Back
Pay Online 2021 To p	a now on line by credit card, click Pay Online	
Pay Online 2021 To p	ay now on line by credit card, click Pay Online	
Pay Oninte 2022 To p	ay now on line by credit card, click Pay Online	
Pay Office To p	ay by mailing a cheque to the office or by calling into the office ar	nd paying by cheque or cash, click Pay Office
u006(14)		

Click on "Pay Online 2022".



Click on the rectangular eWay logo to take you to the payments screen.

Paying Through eWay

The Payments Screen

Transaction		Payment	
Merchant Details		Purchase Amount	\$45.00 (\$AUE
U	BANYULE UNIVERSITY OF THE THIRD AGE		
U3A BANYULE INC		Credit Card Details	VISA 🌒
eWAY - v	our online payment gateway	_	
,		Card Number	
Customer Details		Name on Card	
First Name	Thisis	Expiry Date	
Last Name	Anexample	Month 2021	
Email	treasurer@u3abanyule.org.au		v
Address 275 Upper Heidelberg Rd		Last 3 digit	ts on back
City	Ivanhoe	of your cred	lit card
State/ Province/ Region	VIC		
Postcode	3079		
Country	Australia		
Phone #			
Product Invoice Informa	tion	Cancel	PAY NOW
Invoice Number	1612-2022		
Invoice Description	2022 U3A Fees		

- 1. Your name, address and the payment amount have been prefilled by MyU3A.
- 2. Enter the Credit Card details. Note that the Card Holder's Name is allowed to be different to the Member's name.
- 3. The CCV number is the card check number, usually a three-digit number on the back of the card.
- 4. Check all details
- 5. When satisfied with the details, click on the "PAY NOW" button.
- 6. This screen will then pop up:

	MyU3A	FINALISE TRANSACT
	MyU3A Inc.	
eW	AY - payments made easy	
ransaction Approved	l. Payment has been taken.	
Purchase Amount	\$45.00(\$AUD)	
Transaction ID Transaction Status	30465556 Approved.	
Payment Provider		
Name on Card		
Card Number		

7. Click on the "FINALISE TRANSACTION" button. You will be returned to MyU3A.

The MyU3A Network	Banyule On Line Member Services (2022) Welcome Thisis Live database
myu3a01.myu3a.net./home/www/u3abal	ed
Your payment is as fol	lows:
Member: 1612 Paid: 45.00	Thisis Anexample 01/11/2021:2137 Txn:529107429
Thank you for yo	bur payment
Classes u006(17)	

Click on "Classes".

On the screen below, you can see the transaction for 2022 has been entered:

Receipt ID L205, for \$45, by eWay, on 1/11/2021

The fee for 2021 remains outstanding.

Nember: 1612	2 Thisis Anexample	[anexathi01]
021	Full member	
	Renewed:27/10/2021 Active:27/10/2021 Expires:31/12/2021	O/L
.022	Full member	
	Renewed:01/11/2021 Active:02/01/2022 Expires:31/12/2022	O/L
Applied	: 27/10/2021 updated: 01/11/2021:2138 Last Enrolled: 2022	
Address	: 275 Upper Heidelberg Rd , Ivanhoe, VIC, 3079	
Phone Nos	: 0418 749 228 DOB: 1960	
Email	: treasurer@u3abanyule.org.au	
Emergency	: This is my Emergency contact 0418 749 228	
country of Origin	: Australia	
Occupation	: Crash test dummy	
ou found out abou	t U3A: friend	
ou will be receiving	g newsletters by email	
2021	2022	
\$45.00 \$4	45.00 Membership Fees	
\$45.00 \$4	45.00 Total Due	
Receipt 2021	2022 By Date Reference	
L205 \$4	45.00 eWay 01/11/2021	
\$45.00 0	wina	
	°	
note: This page	covers only membership. Click a Classes button below for class	s information.
note. mis page	covers only membership. Cherk a classes button below for class	s mormation.

Check that you have received an email receipt for the transaction.

If you have Internet access to your Credit Card account, you should also be able to confirm that the payment has gone through. Otherwise, you will have to wait for your Credit Card statement.