



BANYULE
UNIVERSITY OF THE THIRD AGE

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Policy - Gifts for Lecturers and Guest Presenters

1. Lecturers and Guest Presenters who are not full, Life or Associate members of U3A Banyule shall receive a Gift, or a donation to the charity they represent, or a donation to the charity of their choice. This will be presented at the end of the Class by the Lecture Coordinator or nominee. Gift or donation recipients will include those presenting at Monday Public Lectures, the Annual Forum and the Annual Lunch.
2. Presenters who are representing an organization as a paid employee will not be eligible for a Gift.
3. The value of the donation or form of the Gift will be determined by the Committee of Management (CoM) on advice from the Course Coordinator prior to the commencement of each semester.
4. For Public Lectures where the Speaker is eligible for a Gift, the Tutor will request a gold coin donation from attendees to cover the cost of the Gift. All donations must be deposited into the U3A Banyule bank account.

Version Number	Status	Date
1	Draft, not endorsed by CoM	31 July 2021
2	Draft	30 June 2022
3	Endorsed by CoM	15 July 2022