



**BANYULE**  
UNIVERSITY OF THE THIRD AGE

U3A Banyule Inc A0013622D

ABN 76 751 606 570

Office: Upper Ground Floor, 275 Upper Heidelberg Rd, Ivanhoe  
Ivanhoe Library and Cultural Hub (ILCH)

Mail: PO Box 454, Rosanna, Victoria, 3084

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## U3A BANYULE VOLUNTEER AGREEMENT

U3A Banyule's activities rely on the work and assistance of many volunteers. This document serves as an agreement between U3A Banyule volunteers and the Committee of Management.

In the course of their duties with U3A Banyule, volunteers agree to operate within U3A Banyule's Constitution and to follow the policies and procedures that are developed by the Committee of Management. (The Constitution, Terms of Condition of Membership, policies and procedures are available from our website).

### Confidential Membership Information

In accordance with the [U3A Banyule Privacy Policy](#), members' personal information is collected, stored and used in order to provide services and perform functions that are consistent with the U3A Banyule Constitution. Our volunteers acknowledge that U3A Banyule has legal and ethical obligations to protect the privacy of members.

As a volunteer

- I will only access personal information as required for my duties.
- I will not use, copy or disclose information from the member database or any other confidential or membership personal information (except for emergency contact details if required).
- By signing this form, I agree to comply with the U3A Banyule Constitution, policies and procedures.

Name

Address

Suburb

Postcode

Phone (H)

Phone (M)

Email

Position

Committee

Tutor

Office

Other (specify)

Signature

Date

We thank you for your valuable contribution to U3A Banyule and welcome your feedback to improve our service to members and volunteers.

**Please return this form to:** The Secretary, either by mail: U3A Banyule Inc, PO Box 454 Rosanna VIC 3084; Email: [info@u3abanyule.org.au](mailto:info@u3abanyule.org.au) or hand deliver to the U3A Banyule office.

Updated: [October 2023](#)